

City of Richmond
402 Morton Street
Richmond, Texas 77469
281-342-5456

Application for Advertising at the Police Department

The Richmond Police Department is offering to post an advertisement of your business in patrol vehicles or holding cells.

1. Complete the short application
2. Sign the Agreement for Advertising
3. Attach your advertisement in an 8 ½ X 11 inch landscape layout
4. Attach a check for \$750.00, for one year of advertising
5. Mail or deliver the documents to City Hall at 402 Morton Street

Name of Business _____

Address of Business _____
Street City State Zip Code

Name of Contact Person _____

Contact Phone Number _____

(For more information please contact Bill Whitworth at 281-342-2849)

For Richmond Office Use Only

Approved by:

Date:

Payment Deposited By:

Date:

Check number:

Sign ordered by:

Date:

Sign posted by:

Date:

AGREEMENT FOR ADVERTISING

City of Richmond, referred to as the “City” and _____, referred to as the “Advertiser” enter into the following agreement:

ARTICLE I.

Length of Agreement

This agreement will be for a term of one (1) year, or 365 calendar days. The City also reserves the right to discontinue or terminate this agreement with the Advertiser at any time. In the event the agreement is terminated by the City, without just cause, the City shall refund to the Advertiser any prorated amount of this agreement.

In the event the Advertiser terminates this agreement prior to the ending date of this agreement, the City shall owe no further duty to Advertiser and shall not refund any money.

ARTICLE II.

Description of Advertisement

The advertisement will be of uniform size (8.5 inches x 11 inches) and uniform in style. The background shall be white and the lettering may be in English and Spanish and shall be in black coloring. The advertisement is also required to have an adhesive back, as demonstrated by the example provided by the City.

ARTICLE III.

Contents of Advertisement

The contents of the advertisement must not be offensive or objectionable as determined by the City. Specifically, the advertisement must not be of a sexually offensive or suggestive nature. Further, advertising for bars, clubs, or the sale of alcoholic beverages or drugs is not allowed.

ARTICLE IV.

Advertisement Materials

A. The City shall be responsible for putting together the advertisement display and shall maintain them for the length of this contract.

B. The Advertiser shall be responsible for paying the City the costs of the materials and maintenance of the signs. In the event the Advertiser does not pay for the materials and maintenance of the signs, the City shall reserve the right to terminate this contract and owe no further duty to the Advertiser or refunding of any amount of the advertisement fee.

C. The Advertiser is responsible for providing the City with an example of the advertisement to be used.

ARTICLE V.

Display of Advertisements

Advertisements will be displayed either in a patrol car and/or holding cell at the Richmond City Jail.

ARTICLE VI.

Advertisement Fee

Advertisements will be for the amount of \$750.00 per advertisement for one (1) year or 365 calendar days. The fee is due at signing of this agreement and before any advertisements will be displayed.

SIGNED on _____.

For the CITY OF RICHMOND

ADVERTISER